

## New York Downstate Association for Respiratory Therapists, Inc.



Dear Exhibitor,

On behalf of the Board of Directors of the New York Downstate Association for Respiratory Therapists Inc. (NYDART) I am pleased to announce the **51<sup>st</sup>** Annual Fall Symposium, which will be held on Friday, October 25, 2019 at the Long Island Marriott Hotel and Conference Center which is located at 101 James Doolittle Boulevard, Uniondale NY 11553. (Next to the Nassau Coliseum)

I am certain that you will be extremely pleased with all aspects of the Long Island Marriott Hotel and Conference Center. It is an excellent venue for an educational symposium with a very spacious lecture hall and exhibition space. The hotel has a large free parking lot within proximity to the entrance of the exhibition area. My goal is to make this symposium appealing and successful for the exhibitors and convenient and engaging for the attendees.

The first event of the day will be the opening of the exhibits starting at 7:00AM. All booths will need to be set up by 6:45am. The first lecture will begin at approximately 8:15am. There will be ample time for the attendees to visit your booths throughout the day with no restrictions. The plan also includes keeping the exhibition area open during the lunch period.

NYDART's 2018 Fall Symposium was attended by 500+ people of which 80-100 were RT department managers. We also had a very successful symposium in Brooklyn this past spring. I truly expect that this Symposium will draw a significant crowd due to the distinguished faculty of nationally known speakers.

**Additionally, NYDART is applying for 8.0 CRCE (Continuing Respiratory Care Education) credits for Respiratory Therapists through the AARC.**

**The booth fee for this symposium has not increased from past years and remains at \$595.** This fee includes a gourmet hot lunch for 2 representatives per exhibitor booth. Lunch for each additional representative is \$25.

The Exhibitors Agreement and Application (**see below on pages 1-3**) details all terms, conditions and exhibitor costs. Since the configuration of this year's exhibition space will limit the number of vendors, I urge you to register as soon as possible to reserve your booth space. Visit [www.nydart.org](http://www.nydart.org) to learn about NYDART & to view pictures of past events.

**Please note!** NYDART has hired *SolutionsX2*, an event management service to handle the registration process.

**Please contact them directly if you prefer to use the on-line payment options.** [www.solutionsx2.com](http://www.solutionsx2.com)

They can facilitate your secure credit card transaction through PayPal's Virtual Terminal.

Call *SolutionsX2* at: 215-353-2477 or 610-772-0661 or Email at: [solutionsx2@comcast.net](mailto:solutionsx2@comcast.net)

**If you prefer to pay with a check, make it payable to: NYDART Inc.**

The agreement and application for booth rental and payment **or** proof of payment should be mailed to:

**Michael Karol**  
**Exhibition Manager – NYDART Inc.**  
**210-10A 69th Avenue**  
**Oakland Gardens, NY 11364 -2502**

If you have any questions feel free to call me at 917 685-2835, or email me at [MK56@AOL.COM](mailto:MK56@AOL.COM)

I, and the Board of Directors of NYDART Inc. (formerly NYSSRC-SEC Inc) are extremely grateful for your support and we are looking forward to seeing you and your representatives on October 26, 2012 at the premier educational event and trade exhibition for RTs and MDs from NYC, Long Island, and beyond.

Sincerely,

*Michael Karol* – NYDART Inc. Exhibition Manager

Note: **FEDERAL TAX ID # 27-0827926**

**New York Downstate Association for Respiratory Therapists, Inc.**



**EXHIBITOR AGREEMENT & APPLICATION FOR BOOTH RENTAL**

**THIS AGREEMENT** is made between *New York Downstate Association for Respiratory Therapists Inc.*, hereinafter referred to as **NYDART Inc.**, and;

Hereinafter referred to as **EXHIBITOR**.

\_\_\_\_\_ Print Company Name

**WITNESSETH THAT** in consideration of the premises and mutual convenience herein contained the parties agree as follows:

**FIRST:** NYDART INC will permit EXHIBITOR to rent and occupy booth(s) during its 51<sup>st</sup> Annual Fall Symposium held on October 25, 2019

**SECOND:** EXHIBITOR agrees that rental fee will be paid in full to NYDART Inc. prior to setting up its booth(s) at the Annual Symposium

**THIRD:** EXHIBITOR is hereby given the right to cancel this agreement without penalty at any time prior to 30 days in advance of the Annual Symposium, such cancellation to be effective when the Exhibits Manager thereof receives written notice. In the event of a cancellation, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agree to pay to NYDART Inc. twenty-five per cent (25%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc may retain this portion from any payment made to it by EXHIBITOR.

**FOURTH:** In the event that EXHIBITOR cancels this agreement from 30 days to 15 days prior to the Annual Symposium, all rights, duties, liabilities and obligations hereunder shall terminate except that the EXHIBITOR will be liable for and agrees to pay to NYDART Inc. fifty per cent (50%) of the total rental fee for the booth(s) reserved hereunder and NYDART Inc. may retain this portion from any payments made to it by EXHIBITOR. Such cancellation to be effective when the Symposium Chairman thereof receives written notice.

**FIFTH:** In the event that EXHIBITOR cancels this agreement anytime within 15 days prior to the Annual Symposium, as evidenced by receipt of notice of such cancellation by the symposium Chairman, all rights, duties, liabilities, and obligations hereunder shall terminate except that the EXHIBITOR shall remain liable and agrees to pay or forfeit the full rental fee for the booth(s) reserved hereunder.

**SIXTH:** NYDART Inc. reserves the right to organize the layout of the exhibition space to facilitate the objectives of the Annual Symposium. NYDART Inc. reserves the right to relocate booth space to be occupied hereunder by EXHIBITOR provided that upon receiving from NYDART Inc. notice of such relocation EXHIBITOR not withstanding any other provisions hereof, may cancel this agreement according to the cancellation policies.

**SEVENTH:** Exhibitor agrees to not sublet or to otherwise assign to any other person or organization whatsoever any booth or part of any booth covered by this agreement without first obtaining the written consent of the NYDART Inc.

**EIGHTH:** Exhibitor agrees to abide by all exhibit rules and trade show policies established by NYDART Inc. and Long Island Marriott Hotel and Conference Center and agrees that booth setup will be completed by 6:45AM and remain set up until 2:30 pm.

**NINTH:** EXHIBITOR agrees to waive all subrogation rights and to indemnify NYDART Inc. and Long Island Marriott, against, and hold them free from, any and all claims arising from the death of or an injury to EXHIBITOR 's personnel or meeting attendees and from any and all claims arising from the loss or damage to Exhibitor's property by whatsoever cause occasioned and whosoever such property is located during the period in which NYDART Inc. occupies Long Island Marriott except for such injury or loss as may be proximately caused by willful and malicious conduct on the part of any employee of NYDART Inc. or Long Island Marriott

**New York Downstate Association for Respiratory Therapists, Inc.**



**FEE SCHEDULE:** The rental fee for one booth is \$595. One 110-volt AC electrical outlet will be available at most booths. **If you need electricity, please bring your own power strip, the hotel will not provide them.** Indicate your electrical requirements below; it is important to have this information in order to plan the layout. Lunch is included for 2 representatives per booth. Cost for lunch for each additional representative is \$25.

**AGREEMENT, APPLICATION, AND PAYMENT DEADLINE: October 4, 2019**

All booths will be assigned on a “first come-first served” basis by postmark. **Booth space is limited.** Early application for exhibition space is highly encouraged to guarantee admittance.

**THIS SIGNED AND COMPLETED FORM MUST ACCOMPANY ALL PAYMENTS or PROOF of PAYMENT**

**IN WITNESS WHEREOF,** the EXHIBITOR herein agrees to the conditions set forth in this AGREEMENT on this the \_\_\_\_\_ day of \_\_\_\_\_ 2019 and applies to NYDART Inc. for booth rental space at the 51<sup>st</sup> Annual Fall Symposium on October 25, 2019.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Title \_\_\_\_\_ Company \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

Trade Show Contact Person (if different from above): \_\_\_\_\_

Tel \_\_\_\_\_ Fax \_\_\_\_\_ E-Mail \_\_\_\_\_

**EXHIBITOR REQUIREMENTS**

\_\_\_\_\_ Booth(s) @ \$595 each (Lunch is included for 2 representatives per booth)...\$ \_\_\_\_\_

Lunch fee for \_\_\_\_\_ additional representative(s) @ \$25 each .....\$ \_\_\_\_\_

Total \$ enclosed, or amount paid on-line (include copy of on-line payment receipt)..... \$ \_\_\_\_\_

**\*Check here  if electrical outlet is required.** (Some booths may not have electricity)

*Please provide your own table/booth dressings, skirts, displays, banners, etc...Due to the configuration of the exhibition space; all booths will be backed by a wall. Pipe and drape are not necessary and will **not** be provided as in previous years. **Basic box drapes for all booth tables will be provided by the hotel.***

**Please mail on-line payment receipt or check payable to: NYDART Inc.**

**Michael Karol, Exhibition Manager – NYDART Inc**

**210-10A 69th Avenue**

**Bayside, NY 11364 -2502**

**Michael Karol – Tel. 917 685-2835**

**NewYork Downstate Association for Respiratory Therapists, Inc.**



**EXHIBITOR REQUIREMENTS Continued**

Please complete the entire EXHIBITOR AGREEMENT and return pages 1, 2 & 3 with your booth rental fee or proof of on-line payment as soon as possible. If you do not know the names of all representatives who will be attending at this time, you may send the additional names and information at a later date using this same page.

*(Please Print)*

Company Name \_\_\_\_\_

*\* If you would like NYDART Inc. to post a link to your company's website, print the exact website link name in this space:*

\_\_\_\_\_

Contact Person \_\_\_\_\_

Daytime Telephone Number \_\_\_\_\_

Daytime Fax Number \_\_\_\_\_

Number of booths requested \_\_\_\_\_

Please print the names of all booth representatives so they may receive pre-printed exhibitor's ID badges:

*\* If AARC credit is required please include AARC Member # after the name.*

Company Name: \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_